

Guidelines for Authors of *Studies on Russian Economic Development*

1. GENERAL STATEMENT

Studies on Russian Economic Development publishes research articles dedicated to topical problems in Russia's socioeconomic growth. The main feature of the journal is its large collection of papers examining short-term, mid-term, and long-term forecasts of not only the Russian economy as a whole, but also individual sectors of it. A significant portion is occupied by papers presenting the results of empirical applied scientific research into specific economic problems of enterprises, branches, and regions. The journal contains a model tool set that assists in obtaining numerical estimates in economic forecasts, as well as a large amount of factual and numerical information on the dynamic of socioeconomic processes in Russia. The journal represents a valuable resource for professional researchers and analysts; for specialists making decisions in working out socioeconomic policy; and for teachers and students at the university and graduate level.

Manuscripts can be submitted from any country in the Russian or English language by e-mail at pp@ecfor.ru. There are no restrictions on a manuscript's length.

When submitting a manuscript to *Studies on Russian Economic Development*, the authors guarantee that it has not been published either in the original or in translation to or from other languages and is not being considered for publication elsewhere.

For an article to be published, the authors should submit the manuscript (submission via e-mail is preferable) and the completed, signed, and scanned [copyright transfer agreement](#), which comes into force if the manuscript is accepted for publication. The editorial board of *Studies on Russian Economic Development* encourages the authors to nominate three or four peer reviewers for their article.

All manuscripts submitted for publication will be examined by anonymous peer reviewers. Within one week upon receipt of the manuscript, the editorial board will inform the authors of the receipt of the manuscript and provide the receipt date and the registration number.

If the manuscript is returned to the authors for revision, the revised manuscript should be prepared within two months. After two months, the manuscript is considered a new submission. In an accompanying letter, the authors should describe the changes made in the revised version and reply to all of the peer reviewer's comments.

Upon acceptance, no changes are allowed in the manuscript. When the article is published, the authors receive PDF files of the article.

2. MANUSCRIPT STRUCTURE

The manuscript and all accompanying documents should be submitted via e-mail. If the editorial staff has questions about the manuscript submitted via e-mail, a hardcopy of the manuscript or fragment in question may be requested from the authors.

The following elements of an article are mandatory:

- The manuscript title as specific and informative as possible.
- The names of all authors. The corresponding author should be indicated.

– Full (unabbreviated) affiliations of authors, postal address (please indicate the city, country, and zip code), and e-mail addresses. If the authors of an article have different affiliations, then it must be clear which affiliation belongs to which author. The e-mail address of the corresponding author is mandatory, because the proofs are sent to the authors only via e-mail. If there is only one author, it is advisable to indicate an alternative e-mail address. We recommend that this second e-mail account be accessible outside of the author's office. If there are several authors, it is advisable to indicate e-mail addresses of two or three authors who check their mail regularly.

– The abstract. The abstract should not be too short and should not contain references to other works. The more informative and detailed, the better chance that the article is found, read, and cited,

because every abstract is used by numerous abstracting/indexing services.

– The main text. The manuscript should be uniform in terms of terminology. It is inadvisable to vary terminology: the text may become more varied but misleading. The authors should use unified notation, units of measure, and nomenclature. Abbreviations, except for common ones, should be avoided wherever possible. If an abbreviation is used, it should be explained in the text on first mention. Translated quotations are discouraged.

– References. The list of references should not be redundant, but it should be kept in mind that when you cite other authors, you increase the probability that your article will be read and cited as well, because many people search for articles that cite their own works. Accurate references raise the value of your article. Citation of recent sources is preferred, and citing old works, dissertation theses, deposited manuscripts, proceedings of conferences, and other difficult-to-access literature should be avoided whenever possible.

In the absence of one or more of the aforementioned elements, the manuscript will not be accepted.

3. FORMAT OF THE MANUSCRIPT

All pages of the manuscript should be numbered, including the list of references, tables, and the list of figure captions. Equations, schemes, tables, figures, and references cited are numbered in the order of appearance in the text.

Main Text

When preparing the manuscript, please consider the following requirements:

The text should be presented in the Microsoft Word format. Other formats are acceptable upon agreement with the editorial board.

Standard TrueType fonts (e.g., Times New Roman, Courier New, and Arial) should be used.

The text should be typed with one-and-a-half line spacing using a 12-pt font size.

The preferred editor for mathematical equations is MathType.

Manual line breaks should be used only at the end of a paragraph.

Physical units and designations accepted by the International System of Units (SI) should be used.

Superscripts and subscripts should be explained in parentheses or in the text.

When submitting a manuscript via e-mail, please follow the following rules:

The subject field should contain the journal name and the name of the first author.

Common archiving utilities (ARJ, ZIP, RAR, and others) can be used.

The manuscript can be in the TeX or LaTeX format, but please indicate the subset and version of the publishing system.

Tables

Tables are numbered consecutively with Arabic numerals. The title should follow the table number, at the head of the table. All columns in tables (and the tables themselves) should have headings and be separated by vertical lines. Abbreviations in tables are not permitted.

Illustrations

Illustrations are published as black-and-white halftone images. Color illustrations may be submitted only in exceptional cases upon agreement with the editorial staff. Each figure should have a caption. The figures are numbered consecutively in the order they appear in the text.

If illustrations are included in one file together with the text, each illustration should be duplicated in a separate file as well. All captions to figures are grouped and listed on a separate page.

When preparing illustrations, please consider the following requirements:

For scanned drawings, use TIFF format with a resolution of 600 dpi, 256 grayscale.

Vector drawings should be submitted in the format of the software in which they were created (CorelDraw, Adobe Illustrator, FreeHand) or in the encapsulated postscript (EPS) format.

For photographs, use TIFF format with a minimum resolution of 600 dpi.

If software is not generally available, files of figures should in addition be saved in WMF, EPS, PS, or DOC format.

Graphic files should be named so as to make clear to which paper they belong and in what order they should be used. Each file should contain no more than one figure.

References

The requirements for the list of references are as follows:

The section is titled REFERENCES.

All references should be given in the original language and numbered. Titles originally written in Japanese, Chinese, and other languages that use non-Latin symbols are written in Latin transliteration. All references should be numbered consecutively in the order they appear in the text. Reference numbers in the text should be in square brackets.

Two or more references must not have one number and one reference must not appear under different numbers.

Reference format is as follows:

For journals, all authors' names with initials, abbreviation of journal name as given in *Chemical Abstracts Service Source Index* (CASSI), year of publication, volume, number, and the first page should be included.

For books, all authors' names with initials, book title, city, publisher, and the year of publication should be included.

For collections of works (proceedings of conferences, symposiums, and the like), all authors' names with initials, title of the collection (conference, symposium, etc.), location of the meeting, city, publisher, year of publication, and first page should be given.

Sample citations are given below.

Journal article:

J. Ohlson, "Financial ratios and the probabilistic prediction of bankruptcy," *J. Account. Res.*, **18**, 109–131 (1980).

Book:

A. Agresti, *An Introduction to Categorical Data Analysis* (Wiley, Hoboken, 2007).

Collected works:

R. Narula and J. H. Dunning, "Multinational enterprises, development and globalisation: Some clarifications and a research agenda," in *UNU-MERIT Working Paper Series 2009—023* (UNU-MERIT, Maastricht, 2009).

Any manuscript that fails to meet the above requirements may be returned to the authors without consideration per se.